



PARISH COUNCIL MEETING 5 th July 2022		UPTON PARISH COUNCIL
	Time: 1915	Venue: St Crispin Community Centre
Attendees: Cllr T Earle (Chair) Cllr M Ingram Cllr N Alex Cllr A Holt Cllr P Kershaw Cllr M Caddy	Apologies: Cllr Haylock Cllr Islam Cllr Chowdhury	Also Present:- Nina Villa – Clerk Steve Tee
Item No.		
20/22	<u>PUBLIC SESSION</u> The Council received an update from Steve Tee on the proposed works at the Greek Churchyard. It was agreed to establish ownership and maintenance responsibility before progressing the project further.	
21/22	<u>APOLOGIES FOR ABSENCE</u> Cllrs Haylock, Islam and Chowdhury	
22/22	<u>DECLARATIONS OF INTEREST</u> None	
23/22	<u>MINUTES OF THE PREVIOUS MEETING</u> It was <u>RESOLVED</u> that: a) The minutes of the meeting held on 7 th June 2022 were approved and the Chairman was authorised to sign the same	
24/22	<u>ACTION SHEET</u> It was <u>RESOLVED</u> that: a) The Action Sheet be noted	
25/22	<u>FINANCE/PAYMENTS DUE</u> It was <u>RESOLVED</u> that: a) The Council approve the following payments:	

	Invoice Number	Payee / Reason	Amount
		LGPS	£414.33
		Clerk – salary for May	£742.71
		HMRC	£702.40
		Clerk's Expenses	£61.20
		WNC – Bin emptying	£957.84
		2commune	£42.00
		M Orpin Website Maintenance	£240
		Barbara Osbourne – payroll	£84
		NCALC – membership fee	£1,866.68
26/22	<u>PLANNING, PARKING AND CONSULTATIONS</u>		
	The Council considered current planning applications for the Parish and had no comment to make		
27/22	<u>WEBSITE AND MARKETING / WORKING GROUP</u>		
	<p>The Council received an update on website maintenance and the progress of various projects being undertaken by the Working Group including:</p> <p>a) The tree project is due to be completed soon and the Council discussed an unveiling ceremony including inviting WNC Chairman, erecting a gazebo and providing refreshments- date to be confirmed</p> <p>b) The jubilee coin presentation went well and was well received by pupils</p> <p>c) The Clerk was asked to follow up on the previous request to WNC for parking restrictions along Berrywood Road where the new development is progressing</p>		