



PARISH COUNCIL MEETING 2 nd November 2020		UPTON PARISH COUNCIL
	Time: 1915	Venue: Held Virtually
Attendees: Cllr S Pape (Chair) Cllr A Holt Cllr T Earle Cllr N Alex Cllr D Stevens	Apologies: Cllr I Duly Cllr A King Cllr Chauhan Cllr Huffadine Smith Cllr A Bottwood - NBC	Also Present:- Nina Villa – Parish Clerk Mr B Haylock
Item No.		
78/20	<u>PUBLIC SESSION</u> Mr Haylock stated there had been an increase in the number of journeys through MPRA area and asked the Council how this should be addressed moving forward. The Council felt it needed more comparative data before deciding what further action to take.	
79/20	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Duly, King, Chauhan, Huffadine Smith and Bottwood (NBC)	
80/20	<u>DECLARATIONS OF INTEREST</u> None	
81/20	<u>MINUTES OF THE PREVIOUS MEETING</u> It was RESOLVED that: a) The minutes of the meeting held on 19 th October 2020 were approved as correct and the Chairman was authorised to sign the same.	
82/20	<u>ACTION SHEET</u> It was RESOLVED that: a) The Action Sheet be noted	
83/20	<u>FINANCE/PAYMENTS DUE</u> It was RESOLVED that:	

- a) The Council noted the bank reconciliation due 30th September 2020
- b) The Council noted the first draft of the budget and agreed to discuss the matter further at the next meeting when the tax base is known
- c) The Council approve the following payments:

Invoice Number	Payee / Reason	Amount
	Clerks Salary for October	£736.47
O2	Parish Mobile Phone	£11.51 (recurring payment)
	HMRC	£683.07
	LGPS	£439.74
	M Orpin - website	£120
1548	Real Design – email hosting	£75
	Signs Express - Wayfinding Signage	£12429.60
	NBC – Bin Emptying	£298.12
	David Oglivie – Benches	£3,490.80

84/20

PLANNING AND PARKING

No updates

85/20

HALLS AND OPENS SPACES

The Council received an update on the situation regarding the transfer of the Cricket Club. The Chairman advised that there was agreement in principle with the Club to change their constitution to become a charitable/community entity and Council agreed that this should take place within six months of transfer.

It was **RESOLVED** that:

- a) The Council approve the transfer of the Cricket Club and surrounding land to the Parish Council and authorise the Clerk and Chairman to complete the transfer

86/20

UPDATE FROM THE MARKETING AND EVENTS WORKING GROUP

There was a discussion about the location of the new Wayfinding Signs and it was agreed that this was the first phase of the project and that various locations within the Parish would benefit from additional signage. This will be considered particularly in relation in the south of the Parish. Cllr Holt also updated on various other projects which are on going.

It was **RESOLVED** that:

- a) The Council note the report