



Upton Parish Council

CLERK: Mrs Gill Wells

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Councillors Pape; Duly; Chauhan - As a Member of the Human Resources Committee, you are hereby summoned to attend a meeting of the Human Resources Committee which will be held in the **Oak Room, Berrywood Hospital, Northampton, Monday 31st July at 8.30pm.**

Gill Wells 26th July 2017

<u>Item No.</u>	<u>OPENING PROCEDURES</u>
HR 17/1	ELECTION OF CHAIR
HR 17/2	ELECTION OF VICE CHAIR
HR 17/3	APOLOGIES – Members are asked to formally accept apologies received and the reasons given.
HR 17/4	DECLARATIONS OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.
HR 17/5	REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council are asked to formally decide whether to grant any such requests.
HR 17/6	INTENTION TO HOLD PARTS OF THE MEETING IN PRIVATE.
<u>Item No.</u>	<u>POLICIES & PROCEDURES</u>
HR 17/7	REVIEW OF HR POLICIES / PROCEDURES & FURTHER REQUIREMENTS.
HR 17/8	THE CODE OF CONDUCT.
<u>Item No.</u>	<u>STAFFING / MEMBERS & PERSONNEL ISSUES</u>
HR 17/9	MEMBERS BEHAVIOUR & DIGINTY AT WORK.
HR 17/10	STAFF APPRAISAL REQUIREMENTS.
HR 17/11	HEALTH & SAFETY REUIREMENTS.
<u>Item No.</u>	<u>CLOSING PROCEDURES</u>
HR 17/12	ITEMS FOR THE NEXT HUMAN RESOURCES COMMITTEE.
HR 17/13	DATE OF NEXT MEETING:- As required.