



Upton Parish Council

CLERK: Mrs Gill Wells

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Councillors Pape; Duly; Holt; Ingram & R Lawrence - As a Member of the Finance & General Purposes Committee, you are hereby summoned to attend a meeting of the Finance & General Purposes Committee which will be held in the **Oak Room, Berrywood Hospital, Northampton, Tuesday 23rd May at 7.30pm**. Press and Public Welcome.

Gill Wells 17th May 2017

Item No.	<u>OPENING PROCEDURES</u>
FGP 17/30	APOLOGIES – Members are asked to formally accept apologies received and the reasons given.
FGP 17/31	DECLARATIONS OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.
FGP 17/32	REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council are asked to formally decide whether to grant any such requests.
FGP 17/33	MOTION TO DECLARE THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE 26 TH APRIL 2017 AS ACCURATE & TO NOTE THAT THE MEETING OF 17 TH MAY 2017 WAS NOT QUORATE AND SO NO MEETING TOOK PLACE.
FGP 17/34	MATTERS ARISING FROM THE MINUTES 26 TH APRIL 2017.
Item No.	<u>FINANCIAL POLICIES & PROCEDURES</u>
FGP 17/35	UPTON PARISH COUNCIL STANDING ORDERS REVIEW – Members are asked to commence a review of the Councils Standing Orders, as agreed at Full Council 08/05/17.
FGP 17/36	UPTON PARISH COUNCIL FINANCIAL RISK ASSESSMENT – Members are asked to update items on the financial risk assessment and identify any outstanding matters and agree actions.
FGP 17/37	INTERNAL CONTROL – Members are to carry out internal control checks on the Councils Financial Procedures as per the agreed internal control checklist.
FGP 17/38	UPTON PARISH COUNCIL INSURANCE RENEWAL – Members are asked to consider the response to insurance queries raised at the meeting 26 th April 2017 and approve the schedule for the period 1 st June 2017 – 31 st May 2018.
Item No.	<u>BANKING & AUDIT</u>
FGP 17/39	BANK RECONCILIATION – Members are to receive the latest Bank Reconciliation.
FGP 17/40	BUDGET VERSUS EXPENDITURE 2017-2018.
FGP 17/41	YEAR END SUMMARY 2016-2017 – Members are to receive a summary of the Councils financial status, income and expenditure for the period 2016-2017.
FGP 17/42	INTERNAL AUDIT – update.
FGP 17/43	EXTERNAL AUDIT – Members are to run through the requirements for the External Audit and sections 1 and 2 of the annual return before commending to Full Council for approval.
Item No.	<u>PROJECTS 2017 -2018</u>
FGP 17/44	PROJECTS 2017 – 2018 – Members are to be updated on any progress with projects.
Item No.	<u>SPECIFIC AGENDA ITEMS</u>
FGP 17/45	GRANT APPLICATION – Members are asked to consider a grant application received for the sum of £295 to support a community event in Marina Park.
FGP 17/46	NEW PARK RUN – Upton Country Park Approach.
FGP 17/47	S106 MONIES – Members are asked to consider projects for consideration for which S106 monies could be utilised.
FGP 17/48	TAYLOR WIMPEY & LAND TRANSFERS Members are to receive an update on the status of potential / proposed land transfers and consider next steps.

FGP 17/49	TRANSPORTATION OF COUNCIL DOCUMENTS & FILES.
Item No.	<u>CLOSING PROCEDURES</u>
FGP 17/50	ITEMS FOR THE NEXT FINANCE & GENERAL PURPOSES COMMITTEE – Members are asked to notify the Clerk of items they wish to be included on the next agenda.
FGP 17/51	DATE OF NEXT MEETINGS:- Tuesday 27 th June 2017.