



UPTON PARISH COUNCIL
CLERK: Nina L. Villa LLb (Hons)
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Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council which will be via Zoom on Monday 5th October 2020 at 1915. The business to be transacted is detailed below. Press and Public welcome and can join the meeting using the following link:

<https://us02web.zoom.us/j/86085381289?pwd=T0haWjc2dEd5eIRkbS9CT0JZb21UZz09>

Meeting ID 860 8538 1289 Passcode: **463359**

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
29th September 2020

1. PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

2. APOLOGIES FOR ABSENCE

To receive apologies for absence

3. DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

4. MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meeting held on 8th September 2020 and authorise the Chairman to sign the same - **APPENDIX A**

5. ACTION SHEET

To note the action sheet - **APPENDIX B**

6. GUEST SPEAKER

To welcome Wendy Rousell to the meeting to discuss s106 funds within Upton Parish.

7. FINANCE / PAYMENTS DUE

a) To note the report of the External Auditor – **PREVIOUSLY CIRCULATED**

- b) To consider a deferred grant application from Feb 2020 from St Luke's School –
APPENDIX C
- c) To approve the following payments:

Invoice Number	Payee / Reason	Amount
	Clerks Salary for June	£736.47
O2	Parish Mobile Phone	£11.51 (recurring payment)
	HMRC	£683.07
	LGPS	£439.74
	Swarco - replacement batteries for VAS signs	£1230
6437	B Osbourne - payroll	£81
	PKF audit invoice	£360

7. PLANNING AND PARKING

- a) To consider any current planning applications for the Parish including – (list to follow if applicable)
- b) To consider an issue raised by Cllr Ingram regarding the possible installation of a crossing near the One Stop Shop
- c) To consider the Council's response to the Planning for the Future Consultation –
APPENDIX D

8. HALLS AND OPENS SPACES

To receive an update on the future of open spaces in the Parish and the possible transfer of ownership to Upton Parish Council

9. UPDATE FROM THE MARKETING AND EVENTS WORKING GROUP

To receive and update and consider any recommendations from the Working Group

10. POSSIBLE TREE SCULPTURE

To consider proposals from Cllrs Holt and King to make use of the remains of the recently removed tree to create a sculpture

11. WAYFINDING PROJECT

To note that the Council has received quotations for the proposed wayfinding project – **PREVIOUSLY CIRCULATED**