



UPTON PARISH COUNCIL
CLERK: Nina L. Villa LLb (Hons)
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Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council which will be via Zoom on Monday 1st March 2021 at 1915. The business to be transacted is detailed below. Press and Public welcome and can join the meeting using the following link:

<https://us02web.zoom.us/j/86085381289?pwd=T0haWjc2dEd5eIRkbS9CT0JZb21UZz09>

Meeting ID 860 8538 1289 Passcode: **463359**

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
23th February 2021

1. PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

2. APOLOGIES FOR ABSENCE

To receive apologies for absence

3. DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

4. MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meeting held on 1st February 2021 and authorise the Chairman to sign the same.

5. ACTION SHEET

To note the action sheet

6. FINANCE / PAYMENTS DUE

- a) To consider an email from the VAS supplier offering a maintenance contract quote
- b) To approve the following payments:

Invoice Number	Payee / Reason	Amount
	Clerks Salary for February	£736.07

O2	Parish Mobile Phone	£11.51 (recurring payment)
	HMRC	£683.47
	LGPS	£439.74
	M Orpin – Sept – Dec and Feb	£600

8. PLANNING, PARKING AND CONSULTATIONS

To consider the Council's response to any current planning applications, parking issues or consultations

9. HALLS AND OPEN SPACES

To receive an update on the proposed transfer of assets including noting that the Clerk, in consultation with the Chairman, approved minor changes to the Heads of Terms with the Cricket Club.

10. UPDATE FROM THE MARKETING AND EVENTS WORKING GROUP

a) To consider a report and any recommendation from the Working Group

b) To consider a request from Cllr Ingram to:

- i) Install a dog bin outside Willow House
- ii) Install a directional sign at Berrywood Road for St Crispin Park
- iii) Install a 'Welcome to Upton' sign(s)