



UPTON PARISH COUNCIL
CLERK: Nina L. Villa LLb (Hons)
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Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council which will be held at St Crispins Community Centre on Tuesday 1st March 2022 at 1915. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
21st February 2022

1. **PUBLIC SESSION**

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence

3. **DECLARATIONS OF INTEREST**

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

4. **MINUTES OF PREVIOUS MEETINGS**

To approve the minutes of the meeting held on 11th January 2022 and authorise the Chairman to sign the same

5. **CO-OPTION OF NEW COUNCILLOR**

To consider the co-option of a new Councillor following the death of Cllr Shaun Pape

6. **ACTION SHEET**

To note the action sheet

7. **FINANCE / PAYMENTS DUE**

- a) To Consider the purchase of HM The Queen's Platinum Jubilee Benches
- b) To approve the following payments:

Invoice Number	Payee / Reason	Amount
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	LGPS	£407.22
	Clerk – salary for December	£735.34
	HMRC	£678.69
	Clerk Expenses (includes Cllr name badges)	£163.49
	J Potter and Sons (Bench installation)	£1,176.00

8. PLANNING / TRAFFIC / ENVIRONMENTAL MATTERS

- a) To consider any current planning applications for the Parish (if applicable)
- b) To consider document from Cllr Holt concerning various pockets of land on new estates
- c) To consider a proposal from Cllr Earle to request dogs be kept on leads in all public open spaces in the Parish
- d) To consider a proposal from Cllr Holt to ask WNC to review parking restrictions on corner, the crossing and the community centre access junction in light of new housing.

9. ADOPTION OF CLICKERS PLACE PLAY AREA

To consider Heads of Terms for the proposed adoption of the play area at Clickers Place (attached)

10. WEBSITE AND MARKETING / WORKING GROUP

To receive an update on website maintenance and the progress of various projects being undertaken by the Working Group

- a) To consider arrangements for HM The Queen’s Jubilee tree planting event
- b) To consider a quotation for clearance/tidying work at the Car Park
- c) To consider a proposal from Cllr Ingram for ‘Welcome to Upton’ signs at various entrances to the Parish
- d) To consider a proposal from Cllr Holt to restart the work on the Grave Stones at the Greek Church