



UPTON PARISH COUNCIL
CLERK: Nina L. Villa LLb (Hons)
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Dear Councillor,

You are hereby summoned to attend an Extraordinary Meeting of the Parish Council which will be virtually on Wednesday 22nd April 2020 at 1915. The business to be transacted is detailed below. Press and Public welcome and arrangements allowing public access will be released in due course.

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
16th April 2020

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence

2. **DECLARATIONS OF INTEREST**

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

3. **MINUTES OF PREVIOUS MEETINGS**

To approve the minutes of the meeting held on 2nd March 2020 and to authorise the Chairman to sign the same - **APPENDIX A**

4. **COUNCIL RESPONSE TO CORONAVIRUS PANDEMIC**

a) To note that the Council had published a letter on its website providing guidance on staying safe during the pandemic and advising parishioners to contact the Council if they were in difficulty

b) To consider approving grants to community organisations supporting the relief effort and to determine the level of each grant.

5. **EXTENSION OF PARISH CLERK'S CONTRACT**

To approve a proposal from the Chairman to extend the Parish Clerk's contract until after the May 2021 election.