



UPTON PARISH COUNCIL

INTERIM CLERK: Nina L. Villa LLb(Hons)

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Dear Councillor,

You are hereby summoned to attend a Meeting of the Parish Council which will be held in the Oak Room, Berrywood Hospital, Northampton, Monday 8th October 2018, at 7.15pm. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Interim Parish Clerk
1st October 2018

18/100

PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

18/101

APOLOGIES FOR ABSENCE

To receive apologies for absence

18/102

DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

18/103

MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meetings held on 11th September 2018 and authorise the Chairman to sign the same -**APPENDIX A**

18/104

CO-OPTION OF NEW COUNCILLOR

To consider the co-option of a Parish Councillor - **APPENDIX B**

18/105

FINANCE / PAYMENTS DUE

- a) To note the External Auditors Interim Report – **APPENDIX C**
- b) To approve a change of address for the bank statements
- c) To consider a process for electronic payments

d) To approve payments due including:

Invoice Number	Payee / Reason	Amount
	N Villa – Clerks Salary and Expenses	£1200.00
O2	Parish Mobile Phone	£11.51 (recurring payment)
SB201802816	PKF Auditor - Audit Fee	£240
1236	Real Design – email address for new Councillor	£25

18/106 **UPTON PARISH COUNCIL/ROYAL BRITISH LEGION CENTENARY PROJECT**

To receive an update on the project

18/107 **CONTRACT REVIEW – MARKETING AND WEBSITE CONSULTANT**

To receive an update from the Chairman on current provision of marketing and website services

18/108 **OLD KENT ROAD CONVEYANCE**

To receive an update on the conveyance of the Old Kent Road site

18/109 **PLANNING**

To consider any current planning applications for the Parish – List to follow

18/110 **SECTION 106 FUNDS**

To receive an update on projects suitable for section 106 funds

18/111 **HALLS AND OPENS SPACES**

To consider the Council's policy with regards to potential devolution of assets resulting from the Local Government reorganisation in Northamptonshire