



UPTON PARISH COUNCIL
CLERK: Nina L. Villa LLb(Hons)
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Dear Councillor,

You are hereby summoned to attend a Meeting of the Parish Council which will be held in the Oak Room, Berrywood Hospital, Northampton, Monday 4th March 2019, at 7.15pm. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Interim Parish Clerk
26th February 2019

19/28 PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

19/29 APOLOGIES FOR ABSENCE

To receive apologies for absence

19/30 DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

19/31 MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meetings held on 4th February 2019 and authorise the Chairman to sign the same - **APPENDIX A**

19/32 ACTION SHEET

To note the action sheet - **APPENDIX B**

19/33 FINANCE / PAYMENTS DUE

- a) Bank reconciliation – to note the bank statement from previous 12 months – **APPENDIX C**
- b) To approve payments due including:

Invoice Number	Payee / Reason	Amount
	Clerks Salary	£731.87
	Clerks Expenses	£61.20

O2	Parish Mobile Phone	£11.51 (recurring payment)
	Michelle Orpin – invoice for Feb	£120
	HMRC	£705.55
	B Osborne – Payroll services	TBC
1288	Real Design – new email address	£25
1295	Real Design – email hosting	£80

19/34 PLANNING

- a) To consider any current planning applications for the Parish – (list to follow if applicable)

19/35 HALLS AND OPENS SPACES

- a) To receive an update on the future of open spaces in the Parish and the possible transfer of ownership to Upton Parish Council
- b) To consider a proposal from Cllr Ingram to explore the possibility of an asset transfer from NCC to Upton and Duston Councils and/or explore other opportunities for the Timken pool, Berrywood Road to make it available to residents of both parishes.

19/36 MARKETING AND WEBSITE

To receive an update from Cllr Alex and to consider items for inclusion on the website and other social media channels

19/37 WORKING PARTY REPORT

To receive an update from a meeting of the Working Group and to consider the recommendations highlighted in green on the report attached as **APPENDIX D**

19/38 APPOINTMENT OF INTERNAL AUDIT

To consider the appointment of the Internal Auditor and to determine the scope of audit – **APPENDIX E**

19/39 COMMUNITY GOVERNANCE REVIEW

To receive an update from the Chairman on the Community Governance Review