



UPTON PARISH COUNCIL

INTERIM CLERK: Nina L. Villa LLb(Hons)

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Dear Councillor,

You are hereby summoned to attend a Meeting of the Parish Council which will be held in the Oak Room, Berrywood Hospital, Northampton, Monday 3rd December 2018, at 7.15pm. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Interim Parish Clerk
26th November 2018

18/125

PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

18/126

APOLOGIES FOR ABSENCE

To receive apologies for absence

18/127

DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

18/128

MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meetings held on 12th November 2018 and authorise the Chairman to sign the same -**APPENDIX A**

18/129

ACTION SHEET

To note the action sheet - **APPENDIX B**

18/130

CO-OPTION TO THE OFFICE OF COUNCILLOR

To consider candidates for co-option to the Council – **CVs ATTACHED APPENDIX C**

18/131

FINANCE / PAYMENTS DUE

a) To consider a grant application from the Church for a replacement bell –

APPENDIX D

b) Bank reconciliation – to approve the bank reconciliation to 29th June 2018¹

Date		Current	Reserve
01/06/2018	Opening Balance	£74,479.73	£21,016.05
29/06/2018	Interest		£0.84
05/06/2018	LGPS	£398.08	
	O2 Phone	£21.56	
15/06/2018	Bankline	£27.50	
19/08/2018	Came and Co	£516.17	
20/08/2018	Clerk	£99.78	
	Payroll	£75.00	
	Clerk	£915.65	
	HMRC	£336.16	
	Clerk	£108.00	
	Clerk	£68.95	
21/06/2018	M Orpin	£120.00	
	M Orpin	£120.00	
	M Orpin	£120.00	
25/06/2018	NALC Subs	£1959.28	
27/06/2018	LGPS	£398.08	
	Clerk	£567.81	
	LGPS	£249.58	
29/06/2018	Available Balance	£68,378.13	£21,016.89

c) To approve payments due including:

Invoice Number	Payee / Reason	Amount
	N Villa – Clerks Salary and Expenses	£1261.20
O2	Parish Mobile Phone	£11.51 (recurring payment)
Oct 2018	Michelle Orpin	£120
Nov 2018	Michelle Orpin	£120
1246	Real Design (email account hosting)	£53.50

18/132

TO CONSIDER DRAFT BUDGET FOR 2019/20

To consider the draft budget for 2019/20 – **APPENDIX E**

18/133

PLANNING

¹ Bank statements available at the meeting for inspection

To consider any current planning applications for the Parish – List to follow

18/134

HALLS AND OPENS SPACES

To consider the future of open spaces in the Parish and the possible transfer of ownership to Upton Parish Council

18/135

MARKETING AND WEBSITE

To receive an update from Cllr Alex and to consider items for inclusion on the website and other social media channels