



UPTON PARISH COUNCIL
CLERK: Nina L. Villa LLb(Hons)
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Dear Councillor,

You are hereby summoned to attend a Meeting of the Parish Council which will be held in the Oak Room, Berrywood Hospital, Northampton, Monday 8th April 2019, at 7.15pm. The business to be transacted is detailed below. Press and Public welcome.

Signed on original

Nina L. Villa LLb (Hons)
Parish Clerk
1st April 2019

19/40 PUBLIC SESSION

Members of the public are invited to address the meeting on agenda items (15 minutes maximum)

19/41 APOLOGIES FOR ABSENCE

To receive apologies for absence

19/42 DECLARATIONS OF INTEREST

Localism Act 2011 and the relevant authorities (DPI) regulations 2012 – Members are asked to declare any pecuniary or prejudicial interests pertaining to items on the agenda.

19/43 MINUTES OF PREVIOUS MEETINGS

To approve the minutes of the meetings held on 4th February 2019 and authorise the Chairman to sign the same - **APPENDIX A**

19/44 ACTION SHEET

To note the action sheet - **APPENDIX B**

19/45 FINANCE / PAYMENTS DUE

- a) Bank reconciliation – to note the bank statement from previous month – **APPENDIX C**
- b) To consider grant applications from St Crispin Allotment Committee and UMRA – **APPENDIX D AND D(i)**
- c) To consider an appropriate contribution towards the Poppy Walk and Upton Day
- d) To approve payments due including:

Invoice Number	Payee / Reason	Amount
	Clerks Salary	£731.87
	Clerks Expenses	£61.20
O2	Parish Mobile Phone	£11.51 (recurring payment)
	Michelle Orpin – invoice for March	£120
	HMRC	£705.55
5848	B Osborne – Payroll services	£41
001848	Artillus – Noticeboard Repair	£244.20
004e94b50209	Information Commissioner	£40

19/46

PLANNING

To consider any current planning applications for the Parish – (list to follow if applicable) including N/2019/0206 Playing Field St Crispin, Berrywood Road, Northampton

19/47

HALLS AND OPENS SPACES

To receive an update on the future of open spaces in the Parish and the possible transfer of ownership to Upton Parish Council

19/48

MARKETING AND WEBSITE

To receive an update from Cllr Alex and to consider items for inclusion on the website and other social media channels

19/49

EVENTS AND ENGAGEMENT WORKING PARTY REPORT

To receive an update from a meeting of the Working Group

19/50

APPOINTMENT OF INTERNAL AUDIT

To consider a quote from IAC Audit & Consultancy Ltd for Internal Audit work

19/51

PROVISION OF SAFETY MEASURES – CUT OFF FROM GREEK ORTHODOX CHURCH TO BERRYWOOD ROAD

To consider a proposal from Cllr Huffadine-Smith for the Parish Council to fund one or two security cameras along this path.

19/52

TRAVELLER ENCAMPMENTS

To consider a question from Cllr Huffadine-Smith about whether the Council needs to develop a Policy on Traveller Encampments and if so, what it might be

19/53

LAND TRANSFER AT OLD KENT ROAD – FINAL APPROVAL

To consider the attached letter from Rollasons and to give final approval to proceed with the transfer – **APPENDIX E**